AGENDA

1. Welcome
2. Apologies for absence
3. Minutes from AGM 2014
4. Matters arising
5. Chairman’s Report
6. Treasurer’s Report
7. Committee elections
8. Any Other Business
THE UNIVERSITY OF LIVERPOOL VETERINARY ALUMNI ASSOCIATION

ALUMNI OPEN DAY & ULVAA ANNUAL GENERAL MEETING 2014

Friday, 3rd October 2014 at 1pm in the John Share Jones Room, Leahurst

Present:  R Sanderson (Chair), J Barber, N Beesley, S Blease, S Dawson, B Edwards, R Ewbank, R Holborow, J Ishmael, T Lawrence, H Locke, A Morrison, J Tandy, K Taylor, S Yang

Apologies:  A Baig, T Bate, J Blackwell, B Coles, G Davies, R Jones, C Maccarthur, N Paull, P H Jones, R Siddorn, G Tchakarte, S Wensley, A Winter

1. WELCOME

The Chair, Richard Sanderson, thanked members for their interest in the ULVAA and for coming along today.

2. MINUTES of AGM 2013

   (i) Received:

   That the minutes of the ULVAA Annual General Meeting held on 10th September 2013 were received and approved.

3. MATTERS ARISING:

   (i) Constitution (Minute 5(i)):

   It is understood that the revised Constitution is on the Alumni website. AM will check.

   (ii) Committee Roles (Minute 5(ii)(d)):

   That a set of duties for each Committee member with portfolio has been produced. Hard copies are available from Richard Sanderson or can be requested via the alumni email.

4. CHAIRMAN’S REPORT

The Chair welcomed everyone to Leahurst and thanked Andrew Morrison (Alumni Relations Manager – Networks & Volunteers) for support and guidance; Sylvia Yang for support to Richard and the Committee; thanks to Susan Dawson and congratulations as incoming BSAVA President.

Key achievements in 2014 include:

- BVA Celebration Day in March 2014
- Drinks reception at BSAVA
- Freshers’ week and Graduation
- Student talks

Thanks to Harvey Locke and John Tandy for their hard work in overseeing the events and student talks, and also to the ULVAA and the Committee for providing the resources.
This year also saw the introduction of the e-magazine, the first of which was circulated to 1400 people earlier this week. It’s too early to assess open rates but the early figure is 35% (opened by 509 so far).

The latest edition of the e-newsletter was sent out in March. Open rate was 36% which is around 6% higher than the University’s general newsletter.

A Facebook page has been set up for the Association and the number of people who have liked it now stands at 299, and a significant number are students and young graduates.

A big thanks to Nicola for producing the newsletter and web pages. This role has been much bigger than planned and Nicola has done an incredible job since joining the committee.

Future plans:

- There are plans for a behind-closed-doors event at Chester Zoo on 5th July this year, which will include talks by University colleagues and zoo staff, and when the zoo closes to the public, there will be tours and talks at one of the animal houses following by a BBQ. Demand is expected to be very high. More details to follow but meanwhile save the date.
- Looking at plans for a reunion dinner in 2015 for all alumni but particularly those celebrating a milestone anniversary of their graduation.
- It is hoped to develop an archive of ULVAA material, particularly previous editions of the newsletter. Thanks also go to Roger Ewbank and John Ishmael for helping with this archive development.

5. TREASURER’S REPORT

(i) Received:
   Audited accounts for the year ended 28th February 2014.

(ii) Reported:
   (a) That income was slightly larger due to £647 recovered from HMRC in respect of gift aid.
   
   (b) That the biggest expenditure (over £100) was for the AGM in respect of postage to people who do not have email addresses.
   
   (c) That the student talks included travelling expenses for speakers and refreshments.
   
   (d) That bank charges have increased by £1.
   
   (e) That the assets are in good order at just under £18,000.
   
   (f) That the deposit account is held in Barclays Bank and the better interest rate is only available at £100K+

6. ELECTION PROCEDURE

(i) AGREED:
   (a) That, subject to the amendment of “Members can choose to stand for ONE post, as a member without portfolio, or both” this election procedure is adopted.
That as the current committee is up for election in 2016 the proposal to have a staged election in principle next year is accepted. A specific timeframe will be discussed at the next Committee meeting.

7. ANY OTHER BUSINESS

7.1 HONORARY DEGREES FOR PRE-1948 STUDENTS

(i) REPORTED:
That consideration be given to awarding BVSc degrees to those people who graduated pre-1948 and who were given an MRCVS.

(ii) AGREED:
  a) That the Alumni approach the new VC who will be in post in February 2015.
  b) That Susan Dawson will ask Glasgow what title they conferred, how they identified individuals and numbers involved.

7.2 NUMBERS AT AGM

(i) REPORTED:
  a) That it has been noted that numbers attending the AGM are possibly falling;
  b) That the Association needs to be more innovative by impressing new ways of extracting increased numbers;
  c) That there is a survey in the e-newsletter asking for their views and opinions;
  d) That a follow up email is scheduled to be sent out in 2-3 weeks;
  e) That the survey will be highlighted in future emails;
  f) That surveys are circulated every year.

(ii) ACTION:
Send any ideas to Richard Sanderson and John Tandy.